



**Mercury**  
Document Approval System



## Mercury - Document Approval System

Organisations need to exchange documents for the purposes of sign-off and approval with internal employees. The document management system conducts the workflow notifying each user that they need to approve the document and tracking the document through to completion.

Most current document management systems use a simple approve button to indicate approval – however this provides little proof later that a particular user indeed signed-off on a document. The document approval should instead be given using digital signatures which add trust, integrity, assurance, traceability, audit and ensure legal compliance.

Once the document is approved by all levels, it can be generated as a PDF for storage. The generated PDF document has all the approval history.

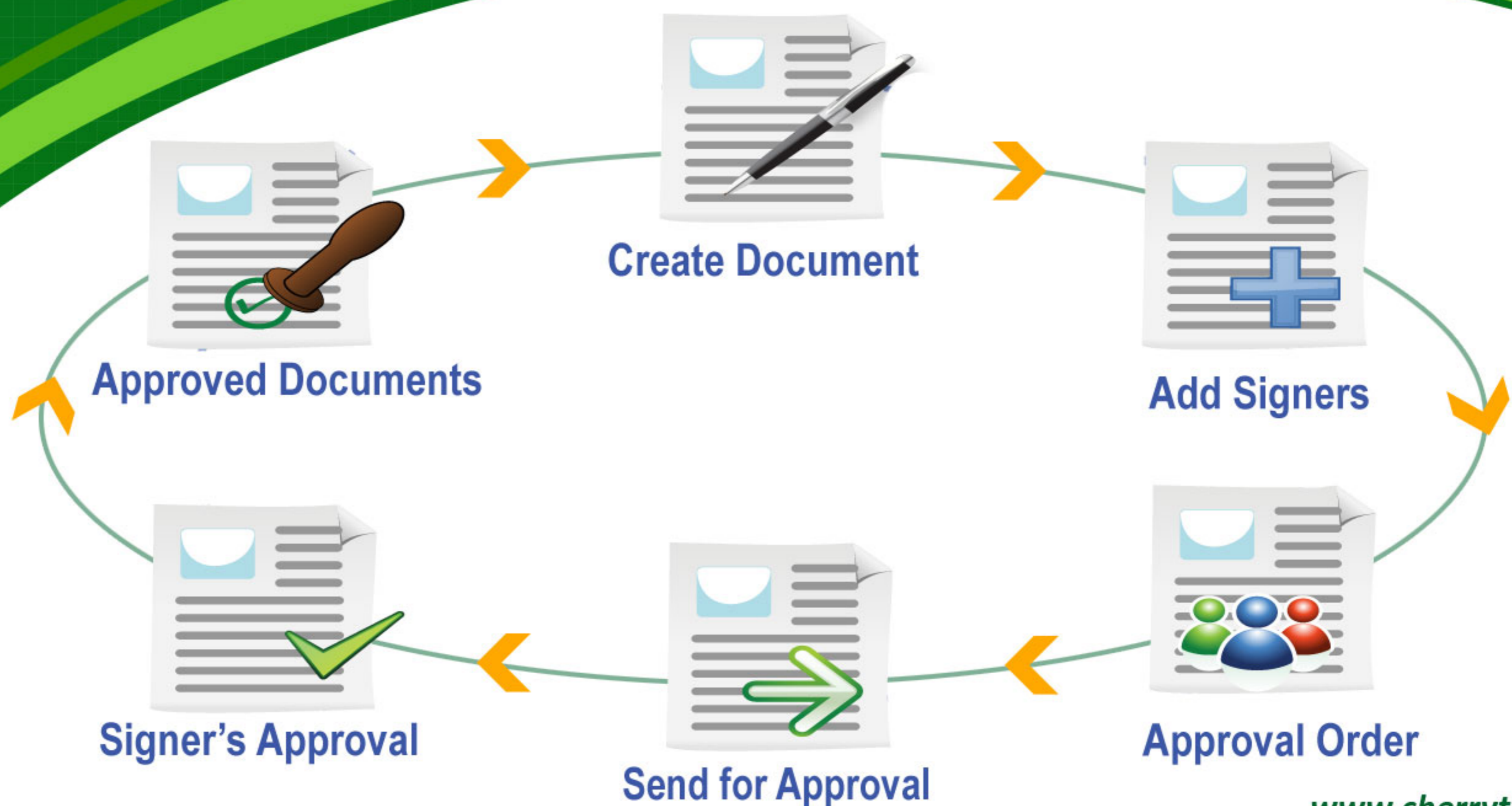
Mercury offers a full blown approval system that allows for an effective document life cycle environment.

### Technology Used

Mercury is a centralized web application developed using ASP.NET 4.0, C#, WCF and MSSQL.

### Industry Segment

Efficient and comprehensive business solution for all large and medium commercial and industrial establishments.



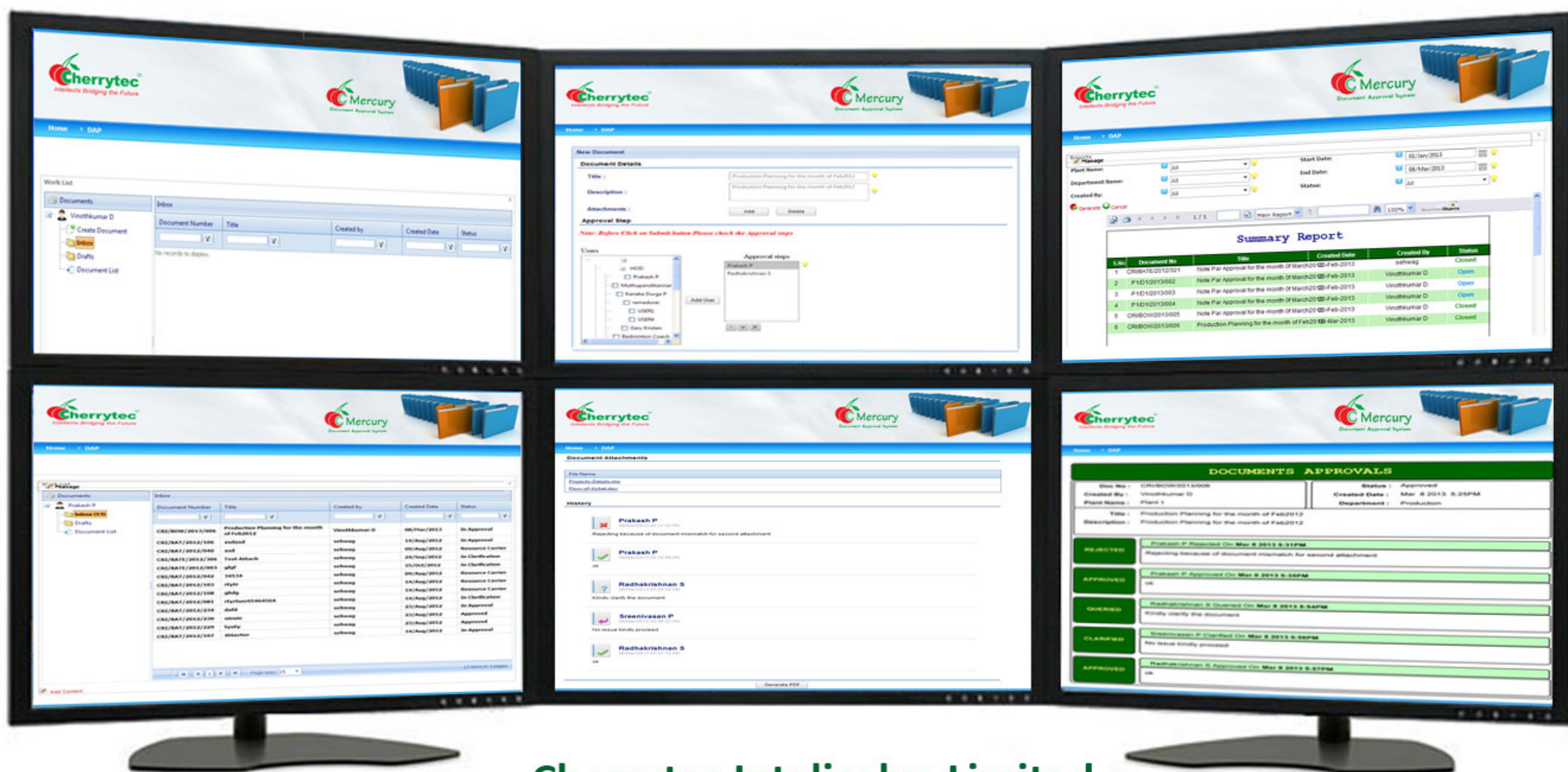


## Features

- ✓ Robust and user friendly application
- ✓ Hierarchical / multilevel approval
- ✓ Dynamic approval template
- ✓ Clarification / rejection option during approval process
- ✓ Multiple attachments for one shot approval
- ✓ Approval history for knowing the status of the document at each level
- ✓ eMail and SMS to notify that the created document requires approval
- ✓ Outlook kind of work list
- ✓ Helps in reducing the approval process time when compared to manual process
- ✓ Converted approval process to PDF with attachment
- ✓ Real time reports to meet client requirements

## Security Features

This product has inbuilt standard security features (User authentication, role based authorization, password hashing, hacker proof on SQL injection and cross site script injection).



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